

MAYOR'S AWARD FOR VOLUNTEER SERVICE

RECOMMENDATION FORM

PURPOSE OF AWARD: The purpose of the Mayor's Award for Volunteer Service is to honor outstanding citizens who are making valuable contributions to the community through volunteer service in a wide variety of categories, such as health, recreation, arts, environment, education, public safety, civic service or human service.

QUALIFICATIONS FOR AWARD: The volunteer must be a resident of Kettering or the volunteer service must be performed in Kettering. The volunteer activity can be in a structured setting or on an informal basis.

NAME OF NOMINEE: _____

STREET ADDRESS: _____ **ZIP CODE** _____

TELEPHONE NUMBER: _____ **HOME** _____ **BUSINESS**

DESCRIPTION OF VOLUNTEER ACTIVITY:

State when and where the volunteer activity took place and what the duties were:

Reasons why this volunteer deserves award and what makes the nominee outstanding:

NAME OF NOMINATOR: _____

STREET ADDRESS: _____ **ZIP CODE** _____

TELEPHONE NUMBER: _____ **HOME** _____ **BUSINESS**

REFERENCE: List someone familiar with accomplishments of nominee.

NAME: _____ **ADDRESS** _____

TELEPHONE NUMBER: _____ **HOME** _____ **BUSINESS**

Signed: _____

Date: _____

The Mayor's Award for Volunteer Service will be presented annually at a City Council meeting in the fall; however, recommendations will always be accepted. Questions should be directed to the Volunteer Resources Coordinator at 296-2433.

Recommendations should be mailed to:

**MAYOR'S AWARD FOR VOLUNTEER SERVICE
KETTERING GOVERNMENT CENTER
3600 SHROYER ROAD
KETTERING, OHIO 45429**