

Kettering Leadership Academy

**A LEADERSHIP
DEVELOPMENT
PROGRAM**



CITY OF KETTERING

MISSION STATEMENT

As a progressive city, we will seek to educate leaders from throughout the community. The Academy's principal goal is to create an active network of informed and concerned citizens that will influence the direction of Kettering and support the achievement of its goals and objectives. While working and learning together, participants will enhance their leadership skills, broaden their understanding of community issues and become a resource for leadership opportunities in Kettering.

The Kettering Leadership Academy, sponsored by the City of Kettering, has been created to equip citizens with important knowledge and skills needed to help lead a community. In a 9-month period, class members will learn through presentations, discussions, and direct experience about every major aspect of community life including public safety, city government, education/schools, community diversity, history, health care, business and service clubs/volunteering. Participants are selected based on their leadership potential and demonstrated commitment to the community. As a graduate of the program, you will help form a foundation of people who are uniquely qualified for the responsibilities of future community leadership.

OBJECTIVES

The program's principal goal is to build a resource of community leaders on a continuing basis. Kettering Leadership Academy has five specific objectives:

- To identify, educate and develop potential community leaders;
- To expand the leadership potential of participants;
- To enhance quality of life in the community;
- To provide a channel for individuals to gain access to leadership opportunities in an informed and responsible manner; and
- To ensure that participants receive personal growth and satisfaction, as well as community recognition.

THE PARTICIPANTS

A maximum of 14 people will have the opportunity to participate in the Kettering Leadership Academy during the 9-month period. Participants are selected on their own merit by the Academy's board members. The admissions process consists of a written application and personal interview.

Each participant is required to attend at least six sessions and the opening retreat to be eligible to graduate. Class preparation will include reviewing reading materials and completing assignments.

THE KETTERING LEADERSHIP ACADEMY APPLICATION

— CLASS OF 2011 - 2012 —

Thank you for your interest in the Kettering Leadership Academy. Please print clearly or type all information. Answer each question completely.

BACKGROUND INFORMATION

Name: _____
(Last) (First) (Middle)

Address: _____
(Street) (City/State) (Zip)

Home Phone: _____ Business Phone: _____

Fax Number: _____ Cell Phone: _____

Preferred email address: _____

Employer: _____

Title: _____

Business Address: _____

of years you have lived in Kettering: _____ # of years you have worked in Kettering: _____

EDUCATION/EMPLOYMENT

Please list schools attended, dates attended, area of study, and degrees/diploma received. Please include any professional or training programs attended. Use additional paper if necessary.

Name & Location of School	Dates Attended	Area of Study	Degree/Diploma

Please list your last three places of employment, dates of employment and position held.

Name of Employer	Position	Dates of Employment

Briefly explain the type/nature of business in which you are currently, or most recently, employed:

Briefly explain your job responsibilities:

What do you consider to be your most significant career or personal achievement and/or responsibility?

What are your career aspirations? How does leadership play a role?

COMMUNITY INVOLVEMENT

Do you have a current volunteer role with the City of Kettering? If yes, is it a leadership position, and what type?

Briefly describe your volunteer/leadership responsibilities:

Please list any other organizations in which you are currently involved (e.g., other community, civic, professional, business, religious or social organizations, athletics, etc.)

Organization	Dates of Membership	Leadership Position Held

GENERAL

1. The Kettering Leadership Academy will discuss many community issues. What community issues would you bring to the table for discussion?
2. The selection committee receives many applications. Why should you be selected for this Academy?
3. What do you consider the City of Kettering's most serious problem and what do you think should be done about it?
4. What do you hope to gain from The Kettering Leadership Academy experience? (List three expectations in order of importance to you.)

REFERENCES

Please list below three persons who may be contacted as a reference for your application. Please choose individuals who are familiar with your leadership/volunteer interests and activities.

Name	Title	Business	Phone Number

FINANCIAL & PARTICIPATION REQUIREMENTS

Participants are expected to meet the financial requirements, as well as participation requirements.

The cost of this Academy is \$500.00. Do you have a sponsor? Yes No
If yes, please provide name and telephone number:

If no, will you be seeking scholarship assistance toward the tuition fee? (limited scholarship money is available) Yes No

Participants are expected to attend all sessions (two-day opening retreat and seven full-day classes once a month). Those missing more than two sessions will be denied graduation and asked to withdraw from the program.

Will you be able to fulfill the required time commitment? Yes No

COMMITMENT

Please read and sign the following statement:

I understand the time commitment involved upon being selected for The Kettering Leadership Academy. If selected, I am willing to devote the time and energy needed to be a contributing member of the class. I understand that if I fail to meet the obligations of the Academy I will be asked to withdraw from the program and my tuition will not be refunded. I verify that the information provided on this application is true to the best of my knowledge.

Signature _____ Date _____

REQUIREMENTS FOR APPLICATION PROCESSING

- Attach a current resume to this application.
- All applications must be submitted by **July 15, 2011**.
- Return application to:

City of Kettering
 Volunteer Office
 3600 Shroyer Road
 Kettering, OH 45429
 or email: bonnie.pittl@ketteringoh.org

THE PARTICIPANTS

Participants will be asked to participate in a community issue or complete a class project. The purpose is to provide an opportunity to participants to engage in the small group decision-making process that will help prepare them for future involvement in volunteer civic and community activities.

The class selection process seeks a cross-section of the community – men and women from different career, educational, political and cultural backgrounds.

Candidates must demonstrate the ability to set and achieve goals, which is an indication of the applicant’s motivation and leadership potential.

Candidates must demonstrate commitment to the community. This is achieved through past and current community involvement and interest in future involvement beyond the scope of the Kettering Leadership Academy.

Candidates must show potential to impact the community. This is based on the applicant’s ability to offer leadership and resources to benefit the community; work with other community leaders; and provide initiative in critical areas.

The Kettering Leadership Academy consists of seven daily sessions and a mandatory two-day retreat. Each session is held at a different location within the community - a site pertinent to the class topic. The class format consists of discussion of information and issues related to the topic, and a leadership exercise.

The 2011-2012 Kettering Leadership Academy consists of an opening retreat and seven classes (8 a.m. - 4 p.m.). The dates are scheduled as follows:

PROGRAM SCHEDULE

2011	
September 11-12	Retreat (mandatory)
October 13	Government
November 10.....	Education

2012	
January 12 ..	Community Organizations/History
February 9	Service Clubs/Volunteering
March 8	Public Safety
April 12	Business Community
May 10.....	Health Care

Tuition for the program is \$500 per participant. Tuition can be paid by the participant’s employer or sponsoring organization. A limited number of scholarships are available to applicants who require financial aid assistance.

ADVISORY COUNCIL

Pam Cochran, Manager
Town & Country Shopping Center

Don Carone, Director of Support Services
Heapy Engineering

Mark Hufnagle, Manager, Client Contact Center Operations
Victoria's Secret

Jim Schoenlein, Superintendent
Kettering City Schools

Joe Nicosia, Chief Learning Officer
Kettering Medical Center Network

Jim O'Dell, Chief of Police
City of Kettering

Terry Schalnat, Executive Director
We Care Arts

ADVISORY STAFF

Bruce Duke
Councilmember
City of Kettering

Bonnie Pittl
Volunteer Resources Manager
City of Kettering

Mary Lou Randolph
Assistant Volunteer Resources Manager
City of Kettering