

(Need only to complete if a child requires medication within program hours.)

**City of Kettering
Parks, Recreation and Cultural Arts Department**

As required by the Ohio Department of Human Services

Request for Administration of Medication

Rule 5101:2-12-51 and Rule 5101:2-13-50 of the Ohio Administrative Code specify the requirements for administering medication, vitamins, food supplements, or modified diets to children in day care centers and type A family day care homes. This form must be completed as outlined below.

SECTION I: PHYSICIAN'S INSTRUCTIONS

(Name of Child) _____ is under my care and should receive
(name of medicine, vitamin, or modified diet) _____
(dosage) _____ as follows _____.

Specific instructions for administration: _____

Possible side effects to watch for: _____

Expiration date (may not exceed six months from date of this request if prescribing medication or food supplement) _____.

Signature of Physician	Date of Signature	Telephone Number
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NOTE: If medication or vitamin is a prescription from pharmacy, physician's instructions and signature will not be required. Instead of having the above section completed, the parent completes the chart below:

Rx Number	Pharmacy
Street Address	Telephone Number

Section I does not need to be completed for certain non-prescription items: fever-reducing medicines that do not contain aspirin; cough or cold medications that do not contain codeine; and topical ointments, creams or lotions.

SECTION II: PARENT/GUARDIAN REQUEST FOR ADMINISTRATION OF MEDICINE, VITAMIN, FOOD SUPPLEMENT OR MODIFIED DIET

I hereby request and give permission to the administer or his delegate to administer the following medication, vitamin, or special diet to my child:

Name of Child	Name of Item to be Admin.	Dosage	Time(s) of Dosage

Please Note: All medication must be in original container with proper dosage and time administered clearly marked. No more than one week's supply will be accepted and stored by the camp director or camp staff.

Signature of Parent/Guardian	Date of Signature
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cc: White – Camp Director
Yellow - File