

Electrical and Mechanical Permit Application



CITY OF KETTERING

Planning and Development Department
3600 Shroyer Road • Kettering, Ohio 45429
937-296-2441 • fax 937-296-3240

P&D Time Stamp Below

For Office Use Only

Permit Number: _____

Related permit or project _____

Revised October 2007

- Residential
 Commercial
 Multifamily
 Condo
 Double
 Kettering
 Oakwood

Project Address: _____ Zip: _____

Contractor Name: _____ Phone: _____

Address: _____ Cell: _____

City, State and Zip Code: _____ Fax: _____

Owner: _____ Phone: _____

Address: _____ City, State, Zip: _____

Electric Permit

- New Install
 Replacement

Basic Fees; check one

- Circuit(s): how many _____
 Service Chng/Upgrd; amps _____

Additional Fees; check all that apply

- Rewire (existing areas)
 Service Reconnect
 Service Cable/Meter Only (exterior)
 Temp Pole
 Panel Replacement Only
 Pools/Hot Tubs
 Illuminated Sign
 Electric Baseboard Heat
 Other (Describe below)
 Reinspection for Permit# **E** _____

HVAC/Mechanical Permit

*In table below, specify if unit is new or a replacement with "N" or "R"

Type Units	Qty	*N/R	Brand	BTUs/Tons	Total BTUs
Furnace					
AC					
Boiler					
RTU					
Total Units			Total BTUs/Tons		

If New Commercial HVAC, Enter Sq Ft of Structure _____

If Commercial Ductwork, Enter Sq Ft of Area Covered _____

Cost of Job \$ _____

Specify below, other type of improvement being made.

- Major Ductwork Extension
 Hood System
 Minor Ductwork Ext.
 Type I
 Type II
 VAV Boxes; qty _____
 Refrigerant Piping
 Unit Relocation
 Chiller / Condenser
 Chimney / Flue
 Hydronics (and plumbing)
 Other (describe below)
 Wood Burning Stove or Prefab Fireplace
 Reinspection for Permit# **H** _____

Additional Description for this Improvement

Payment Method and Information

- Cash
 Check
 VISA
 Mastercard

Check or Card Number _____

Card Expiration Date: _____ / _____

Amount: \$ _____ Rec'd by _____

Applicant Agreement and Signature

I hereby certify that I am the owner of the subject property, or that upon full knowledge of the owner the proposed work is authorized and the owner has authorized me to act as the owner's agent with power and authority to make this application on behalf of the owner; and further that the owner and, if applicable, the owner's agent agree to conform to all applicable laws of the City of Kettering and State of Ohio; and that all information on this application is true and correct to the best of my knowledge.

Applicant Signature _____ Title or Company _____

Print Applicant Name _____ Date _____