

# **CITY OF KETTERING**

## **EMERGENCY PREPAREDNESS PLAN**

### **EMERGENCY OPERATION CENTER (E.O.C.)**

The Kettering Fire Department E.O.C. functions as the focal point for communications during a disaster. It is located in the basement of the Government Center and is staffed by the Chief of Kettering Fire Department or his/her designee and other personnel deemed appropriate. The E.O.C. will maintain control of disaster activities by obtaining information from the disaster scene and by providing directions.

An E.O.C. radio will be used to communicate information between the E.O.C. and the Public Information Department regarding the number of victims, the severity of the disaster, transportation and the need for additional personnel.

The E.O.C. will maintain open communication with City departments, public service and relief agencies in the community.

The Public Information Department will provide information to the news media and the families of victims as it becomes available from the E.O.C.